

الملكة العربية السعودية الهيئة الوطنية للتقويم والاعتماد الأكاديمي

AMMENDMENT 8.

Kingdom of Saudi Arabia

The National Commission for Academic Accreditation & Assessment

T7. Field Experience REPORT

To be completed by the faculty or teaching staff member at the end of each field experience.



Institution

College



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Field Experience Report

Field Experience encompasses fieldwork, professional or clinical placements, internships and other forms of placement learning and applied learning that are part of the formal curriculum within the educational program. For direction on the completion of this template, refer NCAAA guidebooks.

Date of Report

Department

Program	ogram Track					
A. Field Experience Course Identification and General Information						
1. Field experience course title and	1. Field experience course title and code					
2. Credit hours (if any)						
3. Name and title of faculty or tead	3. Name and title of faculty or teaching staff member responsible for the field experience.					
4. Dates and times allocation of fie	eld experience activities.					
a. Dates:						
b. Times:						
5. Level or year of the field experience.						
6. List names, addresses, and cont	act information for all field experience	ence locations.				
Name and Address of the Organization	Name of Contact Person	Contact Information (email address or mobile				
a.						
b.						
c.						





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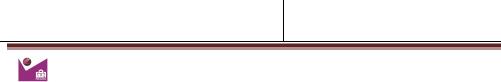
d.						
B. Field Experience Modifications or Adaptations from Planned Field Experience Specifications						
	Reason for Modification	Action T	aken Resp	onsibility	Implications for Future	
Student Enrollment						
Field Teaching Staff						
Program Faculty or Teaching Staff						
Organizational Arrangements						
Required Activities						
Student Guidance and Support						
Learning Outcomes						
Other						
C. Results						
Number of students starting field experience: Student completing						





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Letter Grade	Number of	Student	Analysis of Distribution of Grades
A	Students	Tercentage	
В			
С			
D			
F			
Denied Entry			
In Progress			
Incomplete			
Pass			
Fail			
Withdrawn			
Analyze specia	ll factors (if an	y) affecting th	ne results
	Grade A B C D F Denied Entry In Progress Incomplete Pass Fail Withdrawn	Grade Students A B C D T Denied Entry In Progress Incomplete Pass Fail Withdrawn	Grade Students Percentage A B C D F Denied Entry In Progress Incomplete Pass Fail



1. Organizational or administrative

difficulties encountered (if any)

2. Consequences of any difficulties experienced for

student learning in the field experience.



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E Evaluation of Field Experience Activity

1. Student evaluation of the field experience (Attach summary of survey results).
a. List the most important recommendations for improvement and strengths
b. Response of instructor and field staff to this evaluation
2. Other Evaluation (e.g. by head of department, peer observations, accreditation review, other stakeholders)
a. List the most important recommendations for improvement and strengths
b. Response of instructor and field staff to this evaluation





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G Planning for Improvement

1. Progress on actions proposed for improving the field experience in previous field experience reports (if any).					
Actions recommended from the most recent field experience report(s)	Actions Taken	Action Results	Action Analysis		
a.					
b.					
c.					
d.					

2. List what additional actions have been taken to improve the field experience (based on previous
experience, reports, surveys, independent opinion, or evaluation).

3. Action Plan for Next Semester/Year					
Actions Recommended for	Intended Action Points	Start	Completion	Person	
Further Improvement	(should be measurable)	Date	Date	Responsible	
a.					
b.					
c.					





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d.				
e.				
Name of Instructor:				_
Signature:	Date Report Com	Date Report Completed:		
Name of Field Experience Teach	ng Staff			
Program Coordinator:				
Signature:	Date Receive	ed:		

